

TAR-ROANOKE AREA SERVICE MINUTES
Saturday March 2, 2013
Stanley White Presbyterian Church 601 Ashton Street
Roanoke Rapids, NC 27870

- Meeting was called to order at 1:02
- Twelve Traditions was read by: Phillip
- Twelve Concepts was read by: Willie
- Minutes accepted
- Roll Call

ADMINISTRATIVE POSITIONS	NAME	ATTENDANCE	2013		
Chair (PRO TEM) 252 903-5621	Steve W	Present no report	3/2	2/2	1/12
Secretary (PRO TEM) 847 508-8505	Michael Mc	Present w/report	3/2	2/2	1/12
Treasurer 252 943-7707	Eric W	Present w/report	3/2	2/2	1/12
Policy 252 538-1199	Sabrina Mc	Present w/report	3/2	2/2	1/12
HOMEGROUPS	GSR or Rep	ATTENDANCE			
Courage to Change	John K/Jim	Present w/report	3/2	2/2	1/12
Keeping It Real	Michael Mc	Present w/report	3/2	2/2	1/12
	Mike J				
New Horizons	Tony M	Present w/report	3/2	2/2	1/12
Primary Purpose	open	Present w/report	3/2	2/2	1/12
	Phillip B				
Recovery Road	Billy G	Present w/report	3/2	2/2	1/12
Saturday Night Miracle	Dyrll S Darice T	Present w/report	3/2	2/2	1/12
	Melissa G				
Serenity Seekers	Reuben E	Present w/report	3/2	2/2	1/12
Walk Your Talk	Sonya B	Present w/report	3/2	2/2	1/12
Circle of Hope	Robert S	Not present		2/2	1/12
New Life	James H	Present w/report	3/2		1/12

Total of 15 people in attendance, 9 groups represented

Reports

Chair:

No report

Secretary:

(Regional adhoc) Myself and another member of this area attended North Carolina Regional Service Committee meeting February 9, in Greensboro, NC. Submitting gas receipt in the amount of \$62.90 to be in compliance and support motion requesting \$49 estimated actual cost based on 329 miles round trip, estimated 24 miles per gallon. I did receive regional policy by email and still awaiting minutes to be emailed. The region is comprised of 5 areas and per their policy quorum is 4 which has not been met, 2 RCMs present. October meeting was cancelled so nominees sent back to areas in July were still pending. It was debated whether policy dictates nominees to be sent back to areas since no one at areas would be familiar with them. There was a motion to suspend policy so much needed officers and subcommittee chairs could be voted in. Positions still open are Alt Tres, Alt Sec, H&I, and PR. Insurance quotes still pending, estimated to be about \$13 per group to be covered by a regional policy. Working on web based meeting locator to cover all of North Carolina regardless of region. WSO sends all of North Carolina request to North Carolina Regional; received request from prison inmate outside of region and was in the process of honoring request until it was suggested to contact the facility first to see what their procedure was and let appropriate region know request was received. Idea of supplying literature was tabled indefinitely due to current lack of attendance at region.

One area in mountains is considering pulling out due to lack of willingness to travel by any member of that body. Prudent reserve is \$5000.00. Regional membership is simply by request; latest ASC minutes and current meeting list will suffice. All nominations for RSC body must be brought from area not RCM. The Regional delegate is still willing to attend our area if we need him to answer any questions or need his assistance in anyway. He originally made that offer last year when I made first contact with the region. For the record I do not want to be RCM but am willing to help train one (grisly grin).

(Outreach)

Inmate at Caledonia prison informed me their Basic texts are disappearing and they had been out of one year chips for months. Program director was supposed to be getting these items. I contacted director and asked if chips were ordered and sent to her would that be okay. 25 chips were ordered by an addict and sent to them. I apologize for the lengthy and mis-categorized reports, Thanks for allowing me to serve

Treasurer:

See attachment

Policy:

Started @ 12-1. Two in attendance, Willie & myself. Discussed concerns/questions given to policy by New horizon group. Motion for discussion of the first concern being submitted today. In loving service. Thanks for letting me serve.

Courage to Change Group

Average weekly attendance 23 Total newcomers for the month 6. ASC donation \$36.00

Rent paid, business meeting held. Alt Literature, Alt Treasurer, Alt Secretary, Alt GSR open. March will meet upstairs

Group celebration Nov 2013

Keeping It Real Group

Average weekly attendance 8, Total newcomers for the month 2. ASC donation \$.0

Rent paid, business meeting not held. Melvin V 5 yrs. No problems or concerns.

New Horizons Group

Average weekly attendance 19 Total newcomers for the month 0. ASC donation \$71.00

Rent paid, business meeting held. Alt GSR open. Charles B 8 years, Eric W 6 years

Primary Purpose Group

Average weekly attendance Total newcomers for the month. ASC donation \$0

Rent not paid, business meeting held. All open Group celebration 5 yrs. April 5, 2013 7pm

Recovery Road Group

Average weekly attendance 11 Total newcomers for the month 0 ASC donation \$30.00

Rent paid, business meeting held. Maria A 7 yrs March 25th. Group celebration 7yrs March 9th

Saturday Night Miracles Group

Average weekly attendance 30 Total newcomers for the month 12. ASC donation \$20.00

Rent paid, business meeting held. Group celebration 6yrs April 6, 2013 6pm

Serenity Seekers Group

Average weekly attendance 10. Total newcomers for the month 1. ASC donation \$0

Rent not paid, business meeting held. Mike S March 9th -13 yrs, Herbert A March 9th -1yr

Walk Your Talk Group

Average weekly attendance 20 Total newcomers for the month 0. ASC donation \$10.00

Rent paid, business meeting not held. Wanda 1yr, Barbara 3yrs. All positions open

Circle of Hope Group

Not present

New Life Group

Average weekly attendance 4 Total newcomers for the month 1. ASC donation \$10.00

Rent paid, business meeting held. Jimmie A. April 28th 3 yrs.

The second concept was read by: Willie

Open discussion on concept two.

Unfinished Business

New Business

1. MOTION: \$49 travel reimbursement for attending Regional Service Committee in Greensboro, NC.
(\$62.90 gas receipt submitted to treasurer)

Intent: To be fully self supporting as a body

Mover- Secretary (Michael Mc) 2nd- New Life Group (James H) Passed 8-0-1

2. MOTION: Move ASC from Macon, NC on April 6 (due to church double booking) to Tarboro, NC and June 1, ASC will be held in Macon, NC instead of Tarboro, NC

Intent: Insure location for ASC and keep rotation in order.

Mover- Policy (Sabrina Mc) 2nd- Serenity Seekers (Melissa G) Passed 8-0-1

3. **MOTION: To discuss two year alternate positions in policy.**

Intent: Better serve our ASC

Amendment: Take to home groups for discussion to figure out what each group would like to do.

Mover- Policy (Sabrina Mc) 2nd- Serenity Seekers (Melissa G) Policy Motion Tabled to home groups.

Meeting Adjourned 2:22

Next ASC meeting

April 6, 2013- Recovery Road in Tarboro, NC

Announcements:

➤ **CHAIRPERSON, SECRETARY, Vice Chairperson, Alternate Secretary, and Vice Treasurer POSITIONS ARE OPEN. PLEASE TAKE TO HOMEGROUPS.**

➤ **Meet 1 hour prior to ASC for subcommittees. Anyone interested on serving on committee or has questions concern subcommittee need to attend.**

**Subcommittees meeting, Sunset Church of God
1709 Anaconda Road (1803 Sunset Ave, Ext Yellow house across from church)
Tarboro, NC 27886 April 6, at 12 noon (before ASC)**

Tar-Roanoke Area

2013 Meeting Schedule

The area meeting for the Tar-Roanoke Area of NA will be held on the first Saturday of the month at 1pm except in the months of January, July and December when it will be held on the second Saturday of the month.

April 6, 2013- Recovery Road Group in Tarboro, NC

May 4, 2013- Circle of Hope Group in Rocky Mount, NC

June 1, 2013- Primary Purpose Group in Macon, NC

July 13, 2013- Serenity Seekers Group in Roanoke Rapids, NC

August 3, 2013- Primary Purpose Group in Macon, NC

September 7, 2013- Walk Your Talk Group in Rocky Mount, NC

October 5, 2013- Serenity Seekers Group in Roanoke Rapids, NC

November 2, 2013- Primary Purpose Group in Macon, NC

December 14, 2013- Recovery Road Group in Tarboro, NC

Tar-Roanoke Area

Home Group Address List*

Circle of Hope Group
Community Center
341 McDonald Street
Rocky Mount, NC 27804
Contact: Robert S. (252) 314-3090

Courage to Change Group
Nashville United Methodist Church
209 East Washington Street
Nashville, NC 27856
Contact: Will J. (252) 450-0642

Keeping It Real Group
District 19 Community Service Board
1101 Greensville County Circle
Emporia, VA 23847
Contact: Michael Mc. (847) 508-8505

New Horizons Group
Sunset Avenue Baptist Church
3732 Sunset Avenue
Rocky Mount, NC 27804
Contact: Steve W. (252) 903-5621

Recovery Road Group
Sunset Church of God
1709 Anaconda Road (1803 Sunset Ave, Ext
Yellow house across from church)
Tarboro, NC 27886
Contact: Phillip B. (252) 886-3317

Primary Purpose Group
Macon United Methodist Church
107 Church Street
Macon, NC 27551
Contact: Sabrina Mc. (252) 538-1199

Saturday Night Miracle Group
Coastal Plains Hospital
2301 Med Park Drive
Rocky Mount, NC 27804
Contact: Dyrll S. (252) 822-1922

Serenity Seekers Group
Stanley White Presbyterian Church
601 Ashton Street
Roanoke Rapids, NC 27870
Contact: Daphne B. (252) 308-2470

Walk Your Talk Group
Word of Tabernacle Church (in R.E.A.C.H. house)
705 Paul Street
Rocky Mount, NC 27803
Contact: Sonya B. (252) 886-2576

New Life Group
Church of God
58 Ellington Street
Emporia, VA 23847
Contact: Jimmie A. (434) 594-2815

*(these are meeting addresses NOT mailing addresses)

Tar Roanoke Area of NA
Amended Treasurer's report
March 4, 2013

Dear Family,

I am enjoying the opportunity to be of service and have invited some members to join me while creating the treasurer's report and at area to observe the process. I am happy to share with anyone that may be interested in the alternate treasurer's role, and look forward to watching our area grow as we serve our groups.

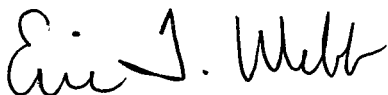
In the attached report, you will see a detailed description of how much money was received at last month's area meeting, which home groups made the donations, and what the cost was associated with each expense.

In reconciling the bank statement, you will notice all outstanding checks and deposits listed that do not appear on the statement.

In reviewing the treasurer's report, you will notice there was a donation made to NA World Services of \$75.00. We are currently operating at our prudent reserve of \$750.00. I have also included an analysis of the ASC income and NAWS donations as requested.

Please do not hesitate to ask me if you have any questions.

Thank you for allowing me to be of continued service,



Eric T. Webb
Area Treasurer
252-943-7707 (cell)
etwebb1@gmail.com (email)

**TAR ROANOKE AREA OF NARCOTICS ANONYMOUS
TREASURER REPORT MARCH 2013**

BEGINNING BALANCE **\$750.00**

INCOME

Contributions from Groups	\$	127.00	
Other	\$	-	
		TOTAL INCOME	\$ 127.00

TOTAL BEGINNING BALANCE Plus INCOME **\$877.00**

EXPENSES

	Ck #	\$	-
AREA SERVICE COMMITTEE			
Area Rent - Sunset Church of God	Ck # 121	\$	50.00
Treasury Expenses	Ck #	\$	-
Secretary Expenses	Ck #	\$	-
Policy Expense	Ck #	\$	-
ASC Meeting Schedule Print Expenses	Ck #	\$	-
Bank Service Charges -	1/22/2013	\$	2.00
REGIONAL DONATION 0%	Ck #	\$	-
WORLD DONATION 100%	Ck # 122	\$	75.00

TOTAL EXPENSES **\$ 127.00**

ENDING BALANCE **\$ 750.00**

Income and NAWS Donation Analysis

Check Date	Amount
8/2/2012	\$ 258.81
N/A	\$ -
N/A	\$ -
10/29/2012	\$ 41.89
12/6/2012	\$ 147.00
1/8/2013	\$ 216.00
2/1/2013	\$ 167.00
3/2/2013	\$ 75.00

Average **\$113.21**
High Amount **\$258.81**

Home Group Donations	
3/21/2012	\$ 305.00
4/7/2012	\$ 297.00
5/10/2012	\$ 342.25
6/4/2012	\$ 147.00
7/30/2012	\$ 297.00
8/6/2012	\$ 49.00
9/8/2012	\$ 124.00
10/6/2012	\$ 154.00
11/3/2012	\$ 199.00
12/8/2012	\$ 296.00
1/12/2013	\$ 219.00
2/2/2013	\$ 127.00

Average **\$213.02**
High Amount **\$342.00**
Low Amount **\$49.00**



185-02-01-00 94902 0 C 001 26 50 002
 TAR ROANOKE AREA OF NA
 PO BOX 8036
 ROCKY MOUNT NC 27804-1036

Bank Balance \$ 915.00
 Outstanding Checks
 #120 \$ 167.00
 #121 \$ 50.00
 #122 \$ 75.00
 Total Outstanding Checks \$ 292.00
 Outstanding Deposits
 2/2 \$ 127.00
 Total Outstanding Deposits \$ 127.00
 Actual Ending Balance \$ 750.00

Your account statement

For 01/31/2013

Contact us



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 (800) 226-5228

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■ COMMUNITY CHECKING 0005200279265

summary

Your previous balance as of 12/31/2012	\$1,014.00
Checks	- 316.00 ✓
Other withdrawals, debits and service charges	- 2.00 ✓
Deposits, credits and interest	+ 219.00 ✓
Your new balance as of 01/31/2013	= \$915.00

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	
01/04	116	50.00 ✓	01/16	*118	216.00 ✓	01/14	119	50.00 ✓	
								Total checks	= \$316.00

* indicates a skip in sequential check numbers above this item

Other withdrawals, debits

DATE	DESCRIPTION	AMOUNT(\$)
01/22	SERVICE CHARGE	2.00 ✓
Total other withdrawals, debits and service charges		= \$2.00

Deposits, credits interest

DATE	DESCRIPTION	AMOUNT(\$)
01/31	COUNTER DEPOSIT	219.00 ✓
Total deposits, credits and interest		= \$219.00

ACCOUNT NUMBER ENDING	STATUS	AS OF	EARNED BALANCE(\$)
*****9265	Active	00/00	

Logon to BB&T OnLine to find the latest cash back offers from participating retailers.

North Carolina Regional Service Committee Of Narcotics Anonymous

Policy Handbook

Revised February 2013

Section One: Purpose

The purpose of the North Carolina Region Of Narcotics Anonymous, as suggested in the "Guide To Local Services" used to be supportive of its Areas and their primary purpose by associating the member Areas with the service structure of Narcotics Anonymous, helping the Areas deal with day to day situations and needs, and support the availability of recovery through NA.

Section Two: Service Structure Support

In accordance with its purpose, the priority of the RSC is to act as a communications link in the service of NA. This includes facilitating communication between the membership of the RSC, the World Service Conference, and the other Regional Service Committees.

Section Three: Operational Guidelines

- A) The Twelve Traditions of Narcotics Anonymous
- B) A Guide to Local Service in Narcotics Anonymous
- C) The Policy Handbook of the North Carolina Region Of Narcotics Anonymous
- D) The Twelve Concepts for Narcotics Anonymous Service

Section Four: Membership

- A) The membership of the North Carolina Region will consist of each present NA Area that is already a member of the North Carolina Region.
- B) Areas that choose to participate in the North Carolina Region will elect a Regional Committee Member (RCM) or RCM alternate. The RCM or RCM alternate will carry the Area's conscience to the RSC.
- C) New Areas will become voting members upon request by their RCM, RCM alternate or representative and with the approval of a majority vote during New Business.
- D) New Areas will become voting members at the next RSC meeting following their election to membership in the RSC.

Section Five: Motions

- A) Any member Area of the North Carolina Region, Regional officer or Regional Subcommittee Chair may offer a motion to the RSC, except for the Regional Chair.

- B) All motions must be neatly printed or typewritten on the North Carolina Regional Motion Form, signed by the maker, and seconded.
- C) Motions must be submitted to the Secretary prior to the Area Reports. The motions will be numbered in order of receipt.
- D) The motion will be discussed in the person making the motion should be prepared to answer questions about it. The Regional Chair may limit discussion on the motion.
- E) After the motion is discussed, it may be passed, withdrawn, defeated, thrown out, amended, tabled, or referred. (For a definition of these, see "A Guide to Local Services in NA")
- F) Motions to change, add, edit, or remove policy permanently must be submitted to the Policy Committee for review and recommendation. The Policy Committee will have a recommendation within 90 days. After recommendations are made, the motion is then tabled to areas to come back at the next regional meeting.

Sections Six: Voting

- A) A 2/3 quorum, determined by roll call of member Areas at the beginning of the RSC meeting, is required to do business at the RSC.
- B) Motions tabled for lack of quorum may be voted on as old business at the next RSC, regardless of quorum.
- C) Within the RSC there are two types of motions:
 - 1) *Business Issues*: RCMs or RCM alternates take business issues back to their Areas for a vote. They then bring the results back to the RSC where a majority rules. They include as follows:
 - a) World Services issues (Conference Agenda Report)
 - b) Regional issues that affect NA as a whole. If there is a question by an RCM prior to a vote about whether or not a matter affects NA as a whole, and should be taken back to the member Areas for a vote, the Regional Chair will rule the motion referred to member Areas.
 - c) Elections - see section Nine.
 - d) Establishing or amending policy
 - e) Expenses over budget
 - 2) *Administrative issues*: all RCMs or RCM alternates, RSC officers, and Subcommittee Chairpersons vote immediately on administrative issues. Majority rules. Administrative issues include:
 - a) Approval of minutes
 - b) Expenses within budget
 - c) Subcommittee proposals
 - d) Creating ad hoc committees
 - e) Accepting reports
 - f) Motion to adjourn
- D) A simple majority as defined as greater than 50% of the quorum.

Section Seven: RSC Officers

- A) The North Carolina Regional Service Committee will include the following officers:

1) Regional Chair	7) H & I Chair
2) Regional Vice-Chair	8) PI Chair
3) Secretary	9) Outreach Chair
4) Treasurer	10) Policy Chair
5) Regional Delegate	11) Alternate Secretary
6) Alternate Delegate	12) Alternate Treasurer
- B) No member of the RSC should hold more than one trusted servant position unless absolutely required by the lack of participation at Region. An officer cannot vote as such, and as RCM.
- C) No individual may serve more than two consecutive terms in the same office. Interim officers and ad hoc Chair positions will not be considered as terms of office.

- D) Chairs for ad hoc committees will be appointed by the Regional Chair.
- E) All officers, subcommittee chairs and active ad hoc committee chairs will be funded for travel to the RSC.
- F) All positions except are for two years. Regional Delegate and Alternate Delegate are elected the year after the WSC meets following WSC cycles.
- G) Dismissal of Officers
- 1) An officer may be removed for the following reasons:
 - a) Loss of clean time
 - b) Non-fulfillment of the duties of their position
 - c) Absent from two consecutive regular meetings of the RSC
 - d) Misuse of NA funds at any level
 - e) Misleading the Region
 - f) Intentional presentation of misleading information
 - g) Leaving three of four RSC meetings early
 - 2) Any RSC officer, or RCM of a member Area, can call for the removal of an officer by a motion in New Business. The motion must state reasons and justification for removal.
 - 3) A 2/3 majority vote of the established quorum is needed for dismissal.
- H) All elected officers of the Region are expected to attend and stay for the entire length of the RSC meetings.
- I) The duties of the RSC officers are the same as defined in "A Guide to Local Services," and as follows:

Regional Chair

- 1) Calls the meeting to order.
- 2) Prepares an agenda and follows it according to attached order of business, but can alter the agenda if necessary.
- 3) Recognizes members who wish to speak to the RSC.
- 4) Enforces rules that relates to order.
- 5) Accepts motions from the floor and directs them to be submitted in writing before calling for a second.
- 6) Makes certain that everyone who votes is eligible to do so.
- 7) Expedites business.
- 8) Appoints ad hoc committee chairs.
- 9) Acts as mediator between RSC and officers who fail to function as trusted servants.
- 10) Calls special meetings when necessary.
- 11) Is a signer of the RSC checking account.
- 12) Suggested five years clean time.
- 13) Should carry out the duties of the position in an unbiased manner, but will cast deciding vote in the event of a tie

Regional Vice Chair

- 1) Assists the Regional Chair in his/her duties.
- 2) Keeps in regular contact with subcommittee chairs to stay informed of their projects and problems. Attends subcommittee meetings whenever possible.
- 3) Serves as the RSC Chair if the Regional Chair cannot be present.
- 4) Serves as subcommittee chair should there be a vacancy a subcommittee could not fill.
- 5) Suggested four years clean time.

Secretary

- 1) Keeps accurate minutes of each RSC meeting.
- 2) Types and distributes copies of minutes to all RCMs and RSC officers, within 15 days after the RSC meeting.
- 3) Makes records available to any NA member.
- 4) Provides RSC report and motion forms to RSC participants as needed.
- 5) Maintains a copy of the following: "A Guide to Local Services," "H & I Handbook," "PR Handbook," "RSC Policy Handbook," and "12 Concepts."

- 6) Compiles and maintains a contact list with names, addresses, phone numbers, and e-mail addresses of regional officers, subcommittee chairs, RCMs and RCM alternates.
- 7) Suggested two years clean time.

Treasurer

- 1) Will not accept cash without giving a receipt. All checks should be made payable to the North Carolina region.
- 2) Two signatures will be required for checks drawn on the Regional account.
- 3) Makes deposits and pays bills in a timely manner.
- 4) Recommends a donation to World Services, subject to the review of the RSC based on the Treasurer's report.
- 5) Suggested prior treasurer experience.
- 6) Suggested five years clean time.
- 7) All reimbursable expenses must be receipted.
- 8) Must alert the RSC during his/her report of all service entities that have not submitted monthly financial reports of budget vs. actual expenditures.
- 9) Prior to the end of his/her term, the outgoing treasurer will report to the region an annual financial statement of money received vs. money spent.

Regional Delegate / Alternate Delegate

- 1) Attends all RSC and World Service Committee meetings.
- 2) Serves as the RSC's representative at the WSC.
- 3) Forwards World Service correspondence to the Secretary for distribution.
- 4) Acts as RSC chair in the event the Regional Chair and Regional Vice-Chair are absent.
- 5) Prior service experience suggested.
- 6) Suggested five years clean time.

Subcommittee Chairs

- 1) Suggested three years clean time.

Section Eight: Meetings

- A) The Regional meeting and Subcommittees will meet in a central location. At the beginning of each fiscal year, the Treasurer will coordinate the selection of a meeting place and set dates for each of the four meetings as stated in Bullet C of this section. The Treasurer will be the main contact person for the facility. Each member area will rotate hosting the meeting where they can choose to have refreshments- This will be announced at the prior meeting. If a member area is not in attendance before it is their turn to host then hosting will fall on the next area in order of rotation.
- B) If an RSC meeting needs to be canceled, a unanimous vote must be made between the Regional Chair, Regional Vice-Chair, and the RCM of the hosting area. If there is adequate time, the date of the meeting may be changed. Adequate time in this matter is 10 days prior to the scheduled meeting.
- C) The North Carolina Region meets on the fourth Saturday of the months of January, April, July, and October.

Section Nine: Elections

- A) Anyone who wishes to be nominated must be nominated by the Area of which they are a member.
- B) Nominees for Regional officers must be present when they are nominated and when the nomination is voted on.
- C) Alternate positions require a vote of confidence.
- D) Elections are held every April. Nominations are open at the October meeting and due at the close of New Business of the January meeting.

- E) Elections are recorded as pass-fail. Vote counts are not to be recorded.
- F) Elections are voted on by RCMs present.
- G) Each RCM gets one vote.
- H) Regional officers vote in case of a tie.
- I) Anyone elected midterm will serve the remainder of that term.
- J) Subcommittees bring their own nomination for Chair from their respective subcommittees. If no nomination can be brought by a subcommittee, the Chair position for that subcommittee will be open on the floor of the region.

Section 10: Finance

- A) The RSC has a prudent reserve of \$5000 (as of 10/30/10).
- B) Any money requested outside of the budget that exceeds \$500 must go back to Areas for a vote.
- C) The North Carolina Region has a standing budget.
- D) Changes to the budget can be made by following the policy on policy changes.
- E) At the beginning of the fiscal year the Regional Chair will appoint an ad hoc budget review committee. This committee will include the Treasurer and Secretary. Their purpose will be to review the budget and suggest any changes.