

**TAR-ROANOKE AREA SERVICE MINUTES**

**Saturday July 13, 2013**

**601 Ashton Street**

**Roanoke Rapids, NC 27870**

- Meeting was called to order at 1:04 by Sabrina Mc
- Twelve Traditions was read by: Phillip B
- Twelve Concepts was read by: Willie
- Minutes accepted by Tony M.
- Roll Call

<b>POSITIONS</b>	<b>NAME</b>	<b>ATTENDANCE</b>							
Chair	Open					4/6	3/2	2/2	1/12
Secretary	Open			5/4	4/6	3/2	2/2	1/12	
Treasurer 252 943-7707	Eric W Tony Mrep	Present, written report by Eric	7/13		4/6	3/2	2/2	1/12	
Policy 252 538-1199	Sabrina Mc	Present, verbal report	7/13	5/4	4/6	3/2	2/2	1/12	
Outreach 252 567-3411	Michael J	Present, written report	7/13	5/4					
<b>HOME GROUPS</b>	<b>GSR or Rep</b>	<b>ATTENDANCE</b>							
Courage to Change	John K	Not Present		6/1	5/4	4/6	3/2	2/2	1/12
Keeping It Real	Michael Mc	Present w/report	7/13	6/1	5/4	4/6	3/2	2/2	1/12
New Horizons	Micheal J Tony M	Present w/report	7/13	6/1	5/4	4/6	3/2	2/2	1/12
Primary Purpose	Open/Sabrina	Present w/report	7/13	6/1	5/4	4/6	3/2	2/2	1/12
Recovery Road	Phillip B Billy G	Present w/report	7/13	6/1	5/4	4/6	3/2	2/2	1/12
Saturday Night Miracle	Billy Ray	Present w/report	7/13	6/1	5/4	4/6	3/2	2/2	1/12
Serenity Seekers	Melissa G Reuben E	Not present		6/1	5/4	4/6	3/2	2/2	1/12
Walk Your Talk	Chris C	Present w/report	7/13	6/1	5/4	4/6	3/2	2/2	1/12
Circle of Hope	Robert S	Not present			5/4	4/6		2/2	1/12
New Life	James H	Not present		6/1	5/4		3/2		1/12

Total of 11 people in attendance, 6 groups represented

**Reports**

**Chair:**

No report

**Secretary:**

No report

**Treasurer:**

Attachment included: [https://mail-attachment.googleusercontent.com/attachment/u/0/?ui=2&ik=a430696db2&view=att&th=14017b20f7722804&attid=0.1&disp=inline&safe=1&zw&saduie=AG9B\\_P8BEuBwtulGw7\\_2qfxNOdVc&sadet=1374796828740&sads=jw20bn-1cOZW-ZYlhNN9dDw9Y8](https://mail-attachment.googleusercontent.com/attachment/u/0/?ui=2&ik=a430696db2&view=att&th=14017b20f7722804&attid=0.1&disp=inline&safe=1&zw&saduie=AG9B_P8BEuBwtulGw7_2qfxNOdVc&sadet=1374796828740&sads=jw20bn-1cOZW-ZYlhNN9dDw9Y8)

**Policy:**

Verbal report

**Outreach:**

Written report

### **Courage to Change Group**

No report.

### **Keeping It Real Group**

Average weekly attendance 13, Total newcomers for the month 16. ASC donation \$20  
Rent paid, business meeting held. No problems or concerns.

### **New Horizons Group**

Average weekly attendance 34 Total newcomers for the month 4. ASC donation \$79.00  
Rent paid, business meeting held. Ben H. 2 years, Thomas A. 20 years, Celebration 7/26/13 at 8pm.

### **Primary Purpose Group**

Average weekly attendance 18 Total newcomers for the month 1. ASC donation \$29.00  
Rent paid, business meeting held. Greg S. 5 years August 4, Leon R 4 years August 18, Celebration 8/13/13  
Motion 1- Two signature with existing authorized officers, Motion 2- Join NC region

### **Recovery Road Group**

Average weekly attendance 17 Total newcomers for the month 1 ASC donation \$40.00  
Rent paid, business meeting held. No problems or concerns.

### **Saturday Night Miracles Group**

Average weekly attendance 30 Total newcomers for the month 28. ASC donation \$10.50  
Rent paid, business meeting held. No problems or concerns.

### **Serenity Seekers Group**

No report.

### **Walk Your Talk Group**

Average weekly attendance 20 Total newcomers for the month 6. ASC donation \$25.00  
Rent paid, business meeting held. Jessie 2 years, Diane 1 year.

### **Circle of Hope Group**

No report.

### **New Life Group**

No report.

**The sixth concept was read by:** Willie  
Open discussion on concept six.

### **Unfinished Business**

**Motion 1:** Check Treasurer only 0, Treasurer and Policy 1, Treasurer and Officer 4

**Motion 2:** Join NC Area no donation % declared, Join 4 1<sup>st</sup> regional meeting 7/27, Opposed 1 subcommittees at 12pm meeting at 1pm in Greensboro

### **New Business**

**Motion 1:** All original copies of any motion are to be included in ASC meeting minutes. Motion was returned from the home groups. Approved by a unanimous vote of 5.

**Motion 2:** All policy changes must be in a written motion form (itemized) and sent back to the home groups for approval. Approved by a unanimous vote of 5.

**Motion 3:** Appoint protem representative to attend this month's regional meeting. Approved by vote of 4 to 1.

**Motion 4:** Create a travel policy for regional representative for the area. Origin is the home of the representative. Follow federal guidelines for mileage reimbursement. No meals or overnight expenses. In the event of an overnight the body will vote. Rates is the current IRS mileage reimbursement. Policy includes no meals or entertainment just reimbursement for vehicle mileage expenses only. Verification by mapquest.

**Resume from Tony M for chairperson position. Elected**  
**Resume from Mary T for secretary position. Elected**

Meeting Adjourned 2:23

**Next ASC meeting**

**August 3, 2013- Macon United Methodist Church 107 Church Street Macon, NC 27551**

**Announcements:**

- **Vice Chairperson, Alternate Secretary, and Vice Treasurer POSITIONS ARE OPEN. PLEASE TAKE TO HOMEGROUPS.**
- **Meet 1 hour prior to ASC for Policy and Outreach subcommittees and to support and form any others. Anyone interested on serving on committee or has questions concern subcommittee need to attend.**

**Subcommittees meeting, Macon United Methodist Church  
107 Church Street Macon, NC 27551 August 3, at 12 noon (before ASC)**

## Tar-Roanoke Area

2013 Meeting Schedule

The area meeting for the Tar-Roanoke Area of NA will be held on the first Saturday of the month at 1pm except in the months of January, July and December when it will be held on the second Saturday of the month.

August 3, 2013- Primary Purpose Group in Macon, NC

September 7, 2013- Walk Your Talk Group in Rocky Mount, NC

October 5, 2013- Serenity Seekers Group in Roanoke Rapids, NC

November 2, 2013- Primary Purpose Group in Macon, NC

December 14, 2013- Recovery Road Group in Tarboro, NC

**Approved Agenda**

Call to Order  
Serenity Prayer  
Read 12 Traditions  
Read 12 Concepts  
Roll Call  
Recognize new groups  
Approve minutes  
Administrative reports  
Sub-committee reports when established  
Homegroup reports  
Sharing session/ Single concept reading and discussion  
Unfinished Business  
New Business  
Announcements  
Adjourn

# Tar-Roanoke Area

## Home Group Address List\*

Circle of Hope Group  
Community Center  
341 McDonald Street  
Rocky Mount, NC 27804  
Contact: Robert S. (252)314-3090

Courage to Change Group  
Nashville United Methodist Church  
209 East Washington Street  
Nashville, NC 27856  
Contact: Will J. (252) 450-0642

Keeping It Real Group  
District 19 Community Service Board  
1101 Greensville County Circle  
Emporia, VA 23847  
Contact: Michael Mc. (847) 508-8505

New Horizons Group  
Sunset Avenue Baptist Church  
3732 Sunset Avenue  
Rocky Mount, NC 27804  
Contact: Steve W. (252)903-5621

Recovery Road Group  
Sunset Church of God  
1709 Anaconda Road (1803 Sunset Ave, Ext  
Yellow house across from church)  
Tarboro, NC 27886  
Contact: Phillip B. (252) 886-3317

Primary Purpose Group  
Macon United Methodist Church  
107 Church Street  
Macon, NC 27551  
Contact: Sabrina Mc. (252) 538-1199

Saturday Night Miracle Group  
Coastal Plains Hospital  
2301 Med Park Drive  
Rocky Mount, NC 27804  
Contact: Dyrll S. (252) 822-1922

Serenity Seekers Group  
Stanley White Presbyterian Church  
601 Ashton Street  
Roanoke Rapids, NC 27870  
Contact: Daphne B. (252) 308-2470

Walk Your Talk Group  
Word of Tabernacle Church (in R.E.A.C.H. house)  
705 Paul Street  
Rocky Mount, NC 27803  
Contact: Sonya B. (252) 886-2576

New Life Group  
Church of God  
58 Ellington Street  
Emporia, VA 23847  
Contact: Jimmie A. (434) 594-2815

\*(these are meeting addresses NOT mailing addresses)

Tar Roanoke Area of NA  
Treasurer's report  
July 12, 2013

Dear Family,

Thank you for the opportunity to be of service. As our groups are aware, a motion has been sent back to home groups to determine how the treasury should handle the signatures on the checks. I look forward to a timely solution to be sure the areas payments are not interrupted.

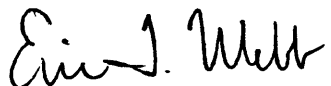
In the attached report, you will see a detailed description of how much money was received at last month's area meeting, which home groups made the donations, and what the cost was associated with each expense.

In reconciling the bank statement, you will notice all outstanding checks and deposits listed that do not appear on the statement.

In reviewing the treasurer's report, you will notice there was a donation made to NA World Services of \$149.00. We are currently operating at our prudent reserve of \$750.00.

Please do not hesitate to ask me if you have any questions.

Thank you for allowing me to be of continued service,



Eric T. Webb  
Area Treasurer  
252-943-7707 (cell)  
[etwebb1@gmail.com](mailto:etwebb1@gmail.com) (email)



**TAR ROANOKE AREA OF NARCOTICS ANONYMOUS  
TREASURER REPORT JULY 2013**

<b>BEGINNING BALANCE</b>		<b>\$750.00</b>
<b><u>INCOME</u></b>		
Contributions from Groups	\$ 199.00	
	<b>TOTAL INCOME</b>	<b>\$ 199.00</b>
<hr/>		
<b>TOTAL BEGINNING BALANCE Plus INCOME</b>		<b>\$949.00</b>
<b><u>EXPENSES</u></b>		
	Ck #	\$ -
<b>AREA SERVICE COMMITTEE</b>		
Area Rent - Macon UMC	Ck # 132	\$ 50.00
Treasury Expenses	Ck #	\$ -
Secretary Expenses	Ck #	\$ -
Policy Expense	Ck #	\$ -
ASC Meeting Schedule Print Expenses	Ck #	\$ -
Greensboro Region Meeting Fuel Expense	Ck #	\$ -
Bank Service Charges -	N/A	\$ -
REGIONAL DONATION 0%	Ck #	\$ -
WORLD DONATION 100%	Ck # 133	\$ 149.00
<hr/>		
<b>TOTAL EXPENSES</b>		<b>\$ 199.00</b>
<hr/>		
<b>ENDING BALANCE</b>		<b>\$ 750.00</b>



185-02-01-00 94902 U O C 001 26 T 63 002  
 TAR ROANOKE AREA OF NA  
 PO BOX 8036  
 ROCKY MOUNT NC 27804-1036

## Your account statement

For 05/31/2013

## Contact us



BBT.com



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 (800) 226-5228

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### ■ COMMUNITY CHECKING 0005200279265

#### Account summary

Your previous balance as of 04/30/2013	\$1,126.90
Checks	- 50.00
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 286.35
Your new balance as of 05/31/2013	= \$1,363.25

#### Checks

DATE	CHECK #	AMOUNT(\$)
05/15	123	50.00
Total checks		= \$ 50.00



■ COMMUNITY CHECKING 0005200279265 (continued)

**Deposits, credits and interest**

DATE	DESCRIPTION	AMOUNT(\$)
05/31	COUNTER DEPOSIT	286.35
Total deposits, credits and interest		= \$286.35

**BB&T Cash Rewards**

ACCOUNT NUMBER ENDING	STATUS	AS OF	EARNED BALANCE(\$)
*****9265	Active	00/00	

Logon to BB&T OnLine to find the latest cash back offers from participating retailers.

<b>Bank Balance</b>		<b>\$1,363.25</b>
<b>Outstanding Checks</b>		
127	\$46.00	
128	\$50.00	
129	\$230.90	
130	\$50.00	
131	\$236.35	
132	\$50.00	
133	\$149.00	
<b>Total Outstanding Checks</b>		<b>\$812.00</b>
<b>Outstanding Deposits</b>		
12-Jul	\$199.00	
<b>Total Outstanding Deposits</b>		<b>\$199.00</b>
<b>Actual Balance</b>		<b>\$750.00</b>



## Questions, comments or errors?

Member FDIC

For general questions/comments or to report errors about your statement or account, please call BB&T Phone24 at 1-800-BANK BBT (1-800-226-5228) 24 hours a day, 7 days a week. BB&T Phone24 Client Service Associates are available to assist you from 6 a.m. until midnight ET. You may also contact your local BB&T financial center. To locate a BB&T financial center in your area, please visit BBT.com.

### Electronic fund transfers

In case of errors or questions about your electronic fund transfers, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, contact us as soon as possible. You may write to us at the following address:

BB&T Liability Risk Management  
 P.O. Box 996  
 Wilson, NC 27894-0996

You may also call BB&T Phone24 at 1-800-BANK BBT or visit your local BB&T financial center. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the error or problem appeared. Please provide the following information:

- Your name and account number
- Describe the error or transfer you are unsure about, and explain in detail why you believe this is an error or why you need more information
- The dollar amount of the suspected error

We will investigate your complaint/concern and promptly take corrective action. If we take more than ten (10) business days to complete our investigation, your account will be credited for the amount you think is in error, minus a maximum of \$50 if we have a reasonable basis to believe that an unauthorized electronic fund transfer has occurred. This will provide you with access to your funds during the time it takes us to complete our investigation. You may have no liability for unauthorized Check Card purchases, subject to the terms and conditions in the current BB&T Electronic Fund Transfer Agreement and Disclosures. If you have arranged for direct deposit(s) to your account, please call BB&T Phone24 at 1-800-BANK BBT to verify that a deposit has been made.

If your periodic statement shows transfers that you did not make, tell us at once. If you do not inform us within sixty (60) days after the statement was mailed to you, you may not get back any money you lost after sixty (60) days. This will occur if we can prove that we could have stopped someone from taking the money if you had informed us in time. If a good reason kept you from informing us, we will extend the time periods.

### Important information about your Constant Credit Account

Once advances are made from your Constant Credit Account, an **INTEREST CHARGE**

will automatically be imposed on the account's outstanding "Average daily balance." The **INTEREST CHARGE** is calculated by applying the "Daily periodic rate" to the "Average daily balance" of your account (including current transactions) and multiplying this figure by the number of days in the billing cycle. To get the "Average daily balance," we take the beginning account balance each day, add any new advances or debits, and subtract any payments or credits and the last unpaid **INTEREST CHARGE**. This gives us the daily balance. Then we add all of the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "Average daily balance."

### Billing rights summary

#### In case of errors or questions about your Constant Credit statement

If you think your statement is incorrect, or if you need more information about a Constant Credit transaction on your statement, please call 1-800-BANK BBT or visit your local BB&T financial center. To dispute a payment, please write to us on a separate sheet of paper at the following address:

BankCard Services Division  
 P.O. Box 200  
 Wilson, NC 27894-0200

We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the error or problem appeared. You may telephone us, but doing so will not preserve your rights. In your letter, please provide the following information:

- Your name and account number
- Describe the error or transfer you are unsure about, and explain in detail why you believe this is an error or why you need more information
- The dollar amount of the suspected error

During our investigation process, you are not responsible for paying any amount in question; you are, however, obligated to pay the items on your statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount in question.

### Mail-in deposits

If you wish to mail a deposit, please send a deposit ticket and check to your local BB&T financial center. Visit BBT.com to locate the BB&T financial center closest to you. Please do not send cash.

### Change of address

If you need to change your address, please visit your local BB&T financial center or call BB&T Phone24 at 1-800-BANK BBT (1-800-226-5228).

How to Reconcile Your Account		Outstanding Checks and Other Debits (Section A)			
		Date/Check #	Amount	Date/Check #	Amount
1. List the new balance of your account from your latest statement here:					
2. Record any outstanding debits (checks, check card purchases, ATM withdrawals, electronic transactions, etc.) in section A. Record the transaction date, the check number or type of debit and the debit amount. Add up all of the debits, and enter the sum here:					
3. Subtract the amount in line 2 above from the amount in line 1 above and enter the total here:					
4. Record any outstanding credits in section B. Record the transaction date, credit type and the credit amount. Add up all of the credits and enter the sum here:					
		Outstanding Deposits and Other Credits (Section B)			
		Date/Type	Amount	Date/Type	Amount
5. Add the amount in line 4 to the amount in line 3 to find your balance. Enter the sum here. This amount should match the balance in your register.					
For more information, please contact your local BB&T relationship manager, visit BBT.com, or contact BB&T Phone24 at 1-800-BANK BBT (1-800-226-5228).					

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**Tar-Roanoke Area**

**Outreach  REPORT FORM**



6 ~~5~~  
DATE: 10.19.2013

GROUP NAME: Courage to change / Nashville United Methodist

LOCATION: Nashville, N.C. 27856

RENT PAID: YES  NO

MEETING TYPE: ~~Candle~~ Candle light meeting / Open-discussion

AVERAGE ATTENDANCE: 17 # NEWCOMERS: 3

DONATION TO AREA \$ \_\_\_\_\_

BUSINESS MEETING HELD: YES  NO

GROUP POSITIONS OPEN: All except GSR

NA BIRTHDAYS (Will be celebrating: Yrs, Name and initial)

no

GROUP CELEBRATIONS (Date, time, location)

n/a

BUSINESS, PROBLEMS OR SITUATIONS:

n/a

GSR: John K.

ALT GSR: \_\_\_\_\_

# Tar-Roanoke Area MOTION FORM

Motion # 1

Date: 07/13/2013

Tony M.

Mover - New Horizons

Seconded - Sabrina M. Primary Purpose

**Motion:**

All original copies of any motion forms are to be included in the meeting minutes

**Intent:**

Eliminate confusion of what the actual motion states when discussing on a home group level and to keep accurate documents archived

**Amendment:**

**Financial Impact:**

None

**Policy Affected:**

Yes. This will need to be listed in our policy manual

Vote: Pass/ Fail    5 For    \_\_\_ Against    \_\_\_ Abstain

Amendment: Pass/ Fail    \_\_\_ For    \_\_\_ Against    \_\_\_ Abstain

Is this a POLICY change motion? Yes

# Tar-Roanoke Area MOTION FORM

Motion # 2

Date: 07/13/2013

Tony M.

Mover - New Horizons

Seconded - Sabrina Mc  
Primary Purpose

**Motion:**

All policy changes are to be put in written motion form (itemized)  
and sent back to the home groups for approval

**Intent:**

So the entire area would have a voice in each policy change and to  
keep all itemized changes recorded in written form for archives.

**Amendment:**

**Financial Impact:**

None

**Policy Affected:**

Yes. This will need to be listed in our policy manual

Vote:

Pass

Fail

5 For

Against

Abstain

Amendment:  Pass/ Fail

For

Against

Abstain

Is this a POLICY change motion? Yes

~~Only 1 motion~~  
~~to 100% region pass~~

# Tar-Roanoke Area MOTION FORM

Motion # 3

Date: 7/13/13

Mover - Keeping It Real  
Michael Mc

Seconded - Recovery Road  
Phillip B

Motion:  
Appoint pro tem representative to attend this months  
region

Intent:  
Carry our conscience due to insufficient time for  
election

Amendment:

Financial Impact:  
possibly travel expense

Policy Affected:  
NONE

Vote:  Pass/ Fail    4 For    1 Against    \_\_\_ Abstain  
Amendment: Pass/ Fail    \_\_\_ For    \_\_\_ Against    \_\_\_ Abstain

Is this a POLICY change motion?

Eric, Mary & Willie have willingness  
to participate.

# Tar-Roanoke Area MOTION FORM

Motion # 4

Date: 7/13/13

Mover - Keeping It Real  
Michael Mc

Seconded - Recovery Road  
Phillip B

Motion:  
Review Create travel policy

**Intent:**

To have a clear and concise policy to cover RCM or any other ASC related travel

**Amendment:**

**Financial Impact:**

**Policy Affected:**

Vote:  Pass  Fail 5 For  Against  Abstain

Amendment: Pass/ Fail  For  Against  Abstain

Is this a POLICY change motion?

Suggest <sup>current</sup> follow Federal guideline for mileage reimbursement 56.5¢  
per mile  
No meals or overnight expenses.  
IN event of overnight - Body vote

Point of origin is RCM location (Pro Tem)  
Home (physical) Address  
Verification by mapquest.

Financial Impact  
Policy Impact