

**TAR-ROANOKE AREA SERVICE MINUTES**

April 7, 2012

*Word of Tabernacle Church**705 Paul St Rocky Mount, NC 27803-3336*

- Meeting was called to order at 1:07 pm
- Twelve Traditions was read by: Will
- Twelve Concepts was read by: Mary

**Roll Call**

<u>ADMINISTRATIVE POSITIONS</u>	<u>NAME</u>	<u>ATTENDANCE</u>						
Chair	Steve W 252 903-5621	Present			4/7	3/3	2/4	1/7
Secretary	Michael Mc 847 508-8505	Present			4/7	3/3	2/4	1/7
Treasurer	Tony M 252 885-6769	Present			4/7	3/3		
<u>HOMEGROUPS</u>	<u>GSR or Rep.</u>	<u>ATTENDANCE</u>						
Courage to Change	Will J	Present no report			4/7	3/3	2/4	1/7
Keeping It Real	Michael Mc	Present given			4/7	3/3	2/4	1/7
New Horizons	Jackie W	Present no report			4/7	3/3	2/4	1/7
Primary Purpose	Sandra R	Present given			4/7	3/3	2/4	1/7
Recovery Road	Billy G/Marie	Not present				3/3	2/4	1/7
Saturday Night Miracles	Dyrll S/Phillip	Present no report			4/7	3/3	2/4	1/7
Serenity Seekers	Daphne B	Present given			4/7	3/3	2/4	1/7
Walk Your Talk	Michael M	Present			4/7	3/3	2/4	1/7
Peace in the PM	Dawn F	Present no report			4/7	3/3		

Total of 20 people in attendance

**The fourth concept was read by: Mary**

Open discussion on concept four.

**Old Business:**

- 

**New Business**

1. **MOTION:** Have secretary separate policy from discussion until policy committee is established  
Intent: To keep policy discussion separate from minutes and establish policy for area  
Mover- Primary Purpose (Sabrina) 2<sup>nd</sup> Serenity Seekers (Mary T) Passed 7-0-0
2. **MOTION:** Establish a \$25 a month budget for the treasurer and only reimbursed upon receipts provided  
Intent: To allow a certain amount of money each month for the treasurer to operate with  
Mover- Treasurer (Tony) 2<sup>nd</sup> Serenity Seekers (Mary T) Passed 7-0-0
3. **MOTION (amended by maker):** Allow visiting or prospective homegroups to join and become voting member of area by attending one area meeting (The first area meeting they attend) and become a voting member of the area the 2<sup>nd</sup> area meeting.  
Intent: To establish a policy for homegroups joining the area  
Mover- Serenity Seekers (Mary T) 2<sup>nd</sup> Primary Purpose (Sandra R) Passed 4-2-1

**DISCUSSION:**

- Alternate positions and subcommittee positions timelines 6 months or one year?
- Chair holds 2<sup>nd</sup> post office box key
- Peace in the PM's meets at Reid Street Community 901 Reid St on Mondays 6pm-7:30

- ASC rent is to be mailed to hosting facility not the homegroup.
- Individual addict has meeting list out, which covers the 8 original meetings of this ASC plus one addition non Tar-Roanoke meeting. Sabrina Mc is to provide a meeting list for all 9 of our homegroups.
- There has been a FaceBook page setup by an individual addict for Tar-Roanoke Area, anyone concerned with anonymity can opt out.

Meeting Adjourned 3:15

**Announcements:**

**Reports**

**Chair:**

Hello family, I would like to thank everyone for the continued commitment from every homegroup to the Tar-Roanoke Area. Every meeting has been attended by all the homegroups for the past 5 times we met. It gives me pride to see the willingness to support a new area. I look forward to the months to come and the work needed to make our area the best it can be, an area that will help and support the homegroups and their committees.

With love, Steve W. Tar-Roanoke Area Chair

**Treasurer:**

Dear Family, We have successfully started the financial portion of our new area. I was able to obtain our Federal Tax ID# (see attachment), open up Post Office Box up. The new bank account will require 2 signatures per check and at this time Steve W, Michael Mc, and myself have the authorized signatures on file. In the attached report, you will see detailed description of how much money was received at last month's meetings, which homegroups made the donations and what the cost was associated with setting up each account. Please do not hesitate to ask me if you have any questions. Thank you for allowing us to be of service.

Tony Morris Area treasurer 252 885-6769 (cell) [anmgem2@yahoo.com](mailto:anmgem2@yahoo.com) (email)

**Keeping It Real**

Average weekly attendance 4 Total newcomers for the month 2 ASC donation \$20

**Primary Purpose**

Average weekly attendance 24 Total newcomers for the month 6 ASC donation \$13  
4/7/12 4<sup>th</sup> group anniversary. Request May ASC meeting to be held in Macon.

**Serenity Seekers**

Average weekly attendance 8 Total newcomers for the month 5 ASC donation \$85  
Mac W 4/26/94, Tim P 4/12/89

**Walk Your Talk**

(Report read, not given to secretary)

**Next ASC Saturday May 5, 2012 1 pm**

**Macon United Methodist Church (across from Post Office)**

**107 Church St. Macon, NC 27551**

**Tar-Roanoke Policy** (approved 4/2012)

For first year (2012 calendar year) there will be no subcommittees and the format will include reading and discussion of the 12 concepts, one per meeting. (11/2011)

Executive body term of office 1 year (1/2012)

**Guide to Local Service to be used as initial area policy** (1/2012)

GSRs are only voting members (1/2012)

**Agenda** (approved 2/2012)

Call to Order

Serenity Prayer

Read 12 Traditions

Read 12 Concepts

Role Call

Recognize new groups

Approve minutes

Administrative reports

Homegroup reports

(Sub-committee reports when established)

Sharing session/ Single concept reading and discussion

Old Business

New Business

Announcements

Adjourn

**Temporary Financial Policy:** (approved 3/2012)

Detailed treasurers reports monthly

Obtain tax ID number and open bank account

Receipt for all donations received

2 signers on all checks

Check signers are Tres, Chair, and Sec

Receipts REQUIRED for any and all reimbursements from this body

Rent for ASC meetings set at \$50, to be mailed to hosting facility, not the homegroup

Treasurer's budget \$25 monthly, receipts required (approved 4/2012)

**\*SECRETARY's note:** There will be a motion at May meeting to accept all the above due to some items not being voted in by body. Ie all dated items that do not include "approved".

TOTAL P.001

 **Department of the Treasury**  
**Internal Revenue Service**  
**Ogden, UT 84201**

In reply refer to: 0440445123  
Mar 21, 2012 LTR 147C  
90-0808701

**TAR ROANOKE AREA OF NA**  
**PO BOX 8036**  
**ROCKY MOUNT NC 27804**

Taxpayer Identification Number: 90-0808701

Form(s):


Dear Taxpayer:

This letter is in response to your telephone inquiry of March 7th, 2012.

Your Employer Identification Number (EIN) is 90-0808701. Please keep this number in your permanent records. You should enter your name and your EIN, exactly as shown above, on all business federal tax forms that require its use, and on any related correspondence documents.

If you have any questions regarding this letter, please call our Customer Service Department at 1-800-829-0115 between the hours of 7:00 AM and 10:00 PM. If you prefer, you may write to us at the address shown at the top of the first page of this letter. When you write, please include a telephone number where you may be reached and the best time to call.

Sincerely,



Sylvia Doe  
0447445123  
Customer Service Representative

DATE	NUMBER	PAYMENT TO OR DEPOSIT RECEIVED FROM	AMOUNT OF DEPOSIT	✓	FEE	AMOUNT OF PAYMENT	BALANCE
3/21		Deposit			60	305.00	305.00
3/21		Checkcharge				29.84	275.16
4/7		Sunset Church of God / Rest				100.00	175.16

TARB Roanoke Area of NA

3.21.12

BB&T  
ROCKY MOUNT, NC  
Depositor's Copy  
MAR 21 2012  
028  
WINSTEAD AVENUE

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

BRANCH BANKING AND TRUST SERVICES  
1-800-BANK BBT BBT.com

CASH

305.00

SUBTOTAL ▶

\$ 305.00

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CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.

RIDGE STATION USPS  
 MOUNT, North Carolina  
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 (252)443-7511 12:41:10 PM  
 2012



27804-8036  
 PO BOX 1

our mail and

**Apply at a Post Office:** Complete pages 3 and 4 and take this whole form to a Post Office most convenient for you. Once we verify your information and receive your payment, we will provide your PO Box address and begin your service.

**PO BOX:**

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**ID REQUIRED**

Whether you apply online or at a Post Office, **two valid forms of identification** are required when you obtain your keys or combination at the Post Office where your box is located. You must present the IDs at a Post Office. One item must contain a photograph and one must be traceable to the bearer (prove your physical address). Both must be current. Acceptable forms of ID include:

**Photo ID Options:**

- Valid driver's license or state non-driver's identification card
- Armed forces, government, university, or recognized corporate identification card
- Passport, passport card, alien registration card, or certificate of naturalization

**Non-Photo ID Options:**

- Current lease, mortgage, or deed of trust
- Voter or vehicle registration card
- Home or vehicle insurance policy

**Note:** Social Security cards, credit cards, and birth certificates are not acceptable forms of ID.

**RENEWAL PAYMENTS**

Renewal payments are due the last day of the month your service period ends. If your payment is late, you will not be able to access the mail in your box. After 10 days of nonpayment, we remove the mail, treat it as undeliverable, and close your box. You may also incur a late payment fee. Note that closed PO Boxes are available for new customers immediately, so late payment can lead to loss of your PO Box address. You may renew your PO Box online, at a Post Office, by mail, or at an Automated Postal Center® (APC®). It is your responsibility to pay your renewal fee on time. Convenient payment options are:

**Pay online:** Use a valid credit or debit card to make a one-time payment or set up automatic renewal payments at [www.usps.com/poboxes](http://www.usps.com/poboxes).

**Pay in person:** Pay at the Post Office where your PO Box is located using cash, check, credit card, or debit card, or set up automatic renewal payments (available at most Post Offices).

**Pay at any Automated Postal Center (APC):** Find an APC at [www.usps.com/locator](http://www.usps.com/locator) or by downloading the mobile application at [www.usps.com/mobile](http://www.usps.com/mobile).

Product Description	Sale Qty	Unit Price	Final Price
New PO Box			\$60.00
Customer Number:			
Box Size:	2		
Name:	MORRIS, ANTHONY		
Box/Call Number:	TAR ROANOKE AREA OF NA 8036		
Period:	ROCKY MOUNT, NC 27804 Semi-annual (6 months) (03/20/2012 - 09/30/2012)		
Visit ID: 21326137			
Key Deposit	2		\$0.00
Keys Issued	2		
Serial Number:	87625		
<b>Total:</b>			<b>\$60.00</b>
Paid by:			
Cash			\$60.00

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TAR ROANOKE AREA OF NARCOTICS ANONYMOUS  
TREASURER REPORT APRIL 2012

BEGINNING BALANCE			\$0.00
<u>INCOME</u>			
Contributions from Groups	\$	365.00	
Other	\$	-	
	<b>TOTAL INCOME</b>		<b>\$ 365.00</b>
TOTAL BEG. BAL. Plus INCOME			\$365.00
<u>EXPENSES</u>			
Area Subcommittees	Ck #	\$ -	
<b>AREA SERVICE COMMITTEE</b>			
Area Rent - Sunset Church of God	Ck # 093	\$ 100.00	
Treasury Expenses - PO Box Fees	Cash	\$ 60.00	
Secretary Expenses	Ck #	\$ -	
ASC Meeting Schedule Print Expenses	Ck #	\$ -	
Bank Service Charges - Check Order	NA	\$ 29.84	
REGIONAL DONATION 0%	Ck #	\$ -	CRSO
WORLD DONATION 0%	Ck #	\$ -	NAWS
<b>TOTAL EXPENSES</b>			<b>\$ 189.84</b>
<b>ENDING BALANCE</b>			<b>\$ 175.16</b>

